



INTRODUCTION

Predator Free 2050 Limited (PF2050 Limited) endeavours at all times to operate in a manner consistent with the requirements of the Privacy Act 2020 to ensure that personal information is protected.

Personal information is information about an identifiable individual who is a natural person (not a corporate body).

POLICY

PF2050 Limited has a Privacy Officer whose role it is to:

- To work with the management team to ensure compliance with Information Privacy Principles
- To deal with requests for personal information from members of the public
- To work with the Office of the Privacy Commissioner when it is investigating a complaint against PF2050 Limited

The Governance Director is the Privacy Officer at PF2050 Limited.

PROCEDURES

Any personal information held by PF2050 Limited will follow the Records Management policy and will be stored then destroyed or archived as appropriate.

Collection and use of personal information

We collect personal information for a number of reasons; however, this will only be necessary for a function or activity of PF2050 Limited.

Information collected from you may include your name, gender, date of birth, images, addresses, email address and telephone number where necessary to respond to personal requests for information or providing services and/or information.

We may also collect personal information regarding your communications with us or how you interact with us.

We will hold your personal information in accordance with the requirements set out in the Privacy Act 2020. In particular:

- Your personal information will only be used for the purposes for which it is collected.
- It will be retained only for as long as is necessary to fulfil the purposes for which the information was collected (including any time that we are required by law to retain such information).
- We will not release your personal information to any third party except where required to, or permitted to by law, where you have authorised us to do so, or where disclosure is connected to the purpose for which the information was collected.
- Information we collect will not be used in ways that you have not consented to.



For more detailed information about the Privacy Act 2020 you can refer to the Privacy Commissioner's Guide to the Privacy Act 2020. If you are concerned that the DCC may have breached the Privacy Act or if you are not sure of our obligations, you can contact the Privacy Commissioner as per the details at the end of this policy.

How we collect personal information

Wherever possible your personal information will be collected from you, or anyone you authorise to provide us with your personal information.

We may collect personal information when you, or someone acting on your behalf, provides it to us directly. For example, when you:

- Communicate with us in person, by letter, phone or electronically.
- Complete and submit forms or surveys.
- Submit a written submission, request or other feedback.
- Follow or post comments in response to our social media or other online communications.
- Apply for employment with us.

(this is an indicative list only)

We may keep a record of any information you receive from us.

We store all our data (including your personal information) on a secure cloud platform, as well as other developer applications through service agreements to provide products and services. We protect our data with all reasonable technical and process controls.

How PF2050 Limited uses and shares your information

We use your personal information for the following purposes:

- to provide you with newsletters, surveys and information about our activities or events that you may have registered for.
- to respond to your correspondence, requests, enquiries or feedback
- to comply with relevant laws and regulations.
- for any specific purpose which we notify you of at the time your personal information is collected.
- for our administrative purposes (including event management); and
- to protect our legitimate safety and security concerns.

We may disclose information about you (including your identity):

- to our service providers and other third-parties to the extent reasonably required to provide you with the information you have requested, or for our business or administrative purposes (which may include, without limit, confirming your compliance with any applicable terms relating to our courses, products, or services and addressing any non-compliance with those terms)
- to any of our affiliates and related entities
- to any person you authorise us to disclose information about you to
- by written request to government agencies; and
- if we are required to do so during the course of legal proceedings or other investigations.



Storage of personal information

We have strict security procedures covering the storage of your information in order to prevent unauthorised access and to comply with the terms of the Privacy Act 2020.

We do not sell, trade or rent your personal information to others. All data is securely stored and only approved employees can access your personal data.

How long do we hold personal information?

We will keep your personal information for only as long as necessary for use in connection with the purpose for which it was collected.

PF2050 Limited Website and Cookies

You may browse and access information contained on our website without providing personal information. This website stores cookies on your computer. These cookies are used to collect information about how you interact with our website and allow us to remember you. We use this information in order to improve and customize your browsing experience and for analytics and metrics about our visitors both on this website and other media.

This website does not use cookies to collect or store personal information such as financial transaction or bank details.

This website may record information about user behaviour. This data cannot be used to identify individuals or any personal information. Any information collected will be used to improve your website experience and will not include any information that identifies you.

How you can access/amend your personal details

To access the personal information being held by us, or to request a copy, or to request a correction to that information, please contact the Privacy Officer on privacyofficer@pf2050.co.nz

If you request access to, or a copy of, your personal information, we will provide you with a copy of the personal information we keep about you. If you request a correction and we agree that your personal information needs correcting, an amended record of your personal information will be provided back to you.

It is your responsibility to ensure that personal information provided to us is accurate.

Legal rights around managing your privacy

We have implemented reasonable measures designed to keep your information safe and secure, and protected against loss, other misuse, and unauthorised access, use, modification, or disclosure. We will also undertake reasonable measures to ensure personal information is accurate, current and relevant.



Links to third parties

The PF2050 Limited website or social media posts may contain links to other websites operated by third parties. PF2050 Limited takes no responsibility for the privacy practices of third parties. You should consult the privacy policies of each linked website to determine the policy that each third party adheres to.

FURTHER INFORMATION AND COMPLAINTS

For further information about this Privacy Policy or if you feel that we have breached our obligations, or have a privacy issue you wish to discuss, please contact our Privacy Officer at: privacyofficer@pf2050.co.nz

If you believe there is a privacy dispute we cannot resolve, you can make a complaint to the Privacy Commissioner, who can investigate potential breaches of the privacy principles. You can contact the Privacy Commissioner at:

0800 803 909 (Monday to Friday, 10am to 3pm)

enquiries@privacy.org.nz

Office of the Privacy Commissioner, PO Box 10094, Wellington 6143

RELATED POLICIES

- IT policy
- Storage of information
- Records Management